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Tony Kershaw
Director of Law and Assurance

If calling, please ask for

Monique Smart on 033022 22540
Email: monique.smart@westsussex.gov.uk

www.westsussex.gov.uk

 [@DemService](https://twitter.com/DemService)

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CLC Development Team
Room 102
County Hall
Chichester
West Sussex
PO19 1RQ



15 June 2018

A meeting of the North Horsham County Local Committee will be held at 7.00 pm on Monday, 25 June 2018 at County Hall North (Parkside), Chart Way, Horsham, RH12 1XA

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



Peter Catchpole
Holbrook



Nigel Dennis
Horsham
Hurst



Amanda Jupp
Billingshurst



Liz Kitchen
St Leonard's
Forest



Morwen Millson
Horsham
Riverside



Andrew Baldwin
Horsham
East



Christian Mitchell
Broadbridge



Nigel Jupp
Southwater
& Nuthurst

Invite you to come along to the North Horsham County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

You are invited to attend from 6.15pm – 6.55pm to speak to CSM Active on the Velo South cycling event which is taking place on 23 September.
www.velosouth.com

Agenda

7.00 pm 1. **Election of Chairman and Vice Chairman**

The Committee is asked to elect a Chairman and a Vice Chairman for the North Horsham County Local Committee for the 2018/19 municipal year.

7.05 pm 2. **Welcome and introductions**

Members of North Horsham County Local Committee are Peter

Catchpole, Nigel Dennis, Amanda Jupp, Liz Kitchen, Morwen Millson, Christian Mitchell, Andrew Baldwin and Nigel Jupp.

- 7.05 pm 3. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.
- 7.10 pm 4. **Minutes** (Pages 5 - 8)
- To confirm the minutes of the meeting of the Committee held on 19 February 2018 (cream paper).
- 7.15 pm 5. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.15 pm 6. **Progress Statement** (Pages 9 - 18)
- The document contains brief updates on statements of progress made on issues raised at previous meetings. The Committee is asked to note the report.
- 7.30 pm 7. **Talk With Us Open Forum**
- To invite questions from the public present at the meeting on subjects other than those on the agenda.
- The Committee request, where possible, that members of the public submit their question at least 3 working days before the meeting to allow a substantive answer to be given.
- This item will be 20 minutes in total and residents will be permitted a maximum of 2 minutes per question.
- Questions should be submitted to monique.smart@westsussex.gov.uk
- 7.50 pm 8. **North Horsham Community Initiative Funding (NH01(18/19))** (Pages 19 - 26)
- Report by the Director of Law and Assurance.
- The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.

- 8.05 pm 9. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (NH02(18/19))**
(Pages 27 - 36)

Report by Director of Education and Skills.

The Committee are asked to approve the nominations of Authority School Governors as set out in the report.

- 8.10 pm 10. **Date of Next Meeting**

The next meeting of the Committee will take place on Monday 12 November 2018 in County Hall North, Chart Way, Horsham, RH12 1XH.

To: All members of the North Horsham County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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North Horsham County Local Committee

Monday 19 February 2018 – At a meeting of the Committee held at 7.00 p.m. at County Hall North, Horsham.

Present: Mr Peter Catchpole (Chairman) (Holbrook), Mr Andrew Baldwin (Horsham East), Mr Nigel Dennis (Horsham Hurst); Mrs Amanda Jupp (Billingshurst), Mr Nigel Jupp (Southwater & Nuthurst); Mrs Liz Kitchen, (St Leonards Forest); Mrs Morven Millson (Horsham Riverside); and Mr Christian Mitchell (Broadbridge).

Apologies: None

Welcome and Introductions

55. The Chairman welcomed everyone to the meeting. Members and Officers introduced themselves.

Declarations of Interest

56. Mr Catchpole and Mrs Millson declared personal interests in Item 8 CIF application 106/NH. Mrs Kitchen declared a pecuniary interest in Item 8 CIF application 159/NH as a Trustee of the Phoenix Stroke Club. Mr Baldwin declared a personal interest in Item 9 Authority School Governor as he was one of the nominees.

Minutes

57. Resolved – that the minutes of the North Horsham County Local Committee meeting held on 6 November 2017 be approved as a correct record and be signed by the Chairman.

Urgent Matters

58. None

Progress Statement

59. Members considered the statement on matters arising from previous meetings (copy appended to the signed minutes) and made the following comments:

- It was noted that the RNIB were concerned about the number of A boards outside businesses in Horsham. Both West Sussex and Horsham District Councils had approached businesses about the issue. Most were supportive of the initiative, but the situation would continue to be monitored.
- That the North of Horsham Development application had been approved, subject to the signing of the S106 agreement.

- A Member reported that there were issues as a result of the building in North Horsham, and as a result Liberty had not put in a planning application for the development yet.
- Regarding the request for a new bus stop in Park Street the Area Highways Manager confirmed that the safety audit had been undertaken and had concluded that the provision of a bus stop in this area was not feasible. The technical appraisal had indicated that this was not a good location, and a point north of Wellington Road had been suggested as an alternative.
- Regarding the request for a new bus stop in Albion Way (outside John Lewis), this was also considered unsuitable following a safety audit citing that it would cause congestion issues and safety concerns with users crossing the road. Consideration could be given to a bus stop between the Worthing Road roundabout and the roundabout at the entrance to John Lewis, but that depended on whether the bus companies would be prepared to undertake longer journeys.
- The Area Highways Manager said that there were three TRO's underway for the CLC. There was one for Christ's Hospital, another for Bluebell Close in Horsham and a third in Little Haven Lane. Objections to the last of these would be dealt with at the earliest opportunity.
- The Area Highways Manager also reported that there were three new TROs that were being progressed which included the 20mph zone for St Marks Lane, 30mph speed limit in Lynwick Street, Rudgwick and waiting restrictions in The Street, Slinfold which would be designed in the next financial year.

Talk With Us

60. The Chairman invited questions from those in attendance and the following matters were raised and discussed:

- Sabrina Gant submitted a series of questions about Woodlands Mead. The Chairman provided her with the Briefing Note prepared by the Director of Education and Skills which would be tabled at the Central and South Mid Sussex CLC to be held on the 20th February in Haywards Heath Library.
- Kate Rowbottam asked the Committee what the Council's plans were for Windsor House, Hobbsfield. The building had been standing empty for nearly ten years and was rapidly deteriorating. The Chairman replied by saying that the position of Windsor House on the Hobbs Field site remained unchanged, as all of the Provider Services properties were subject to a wider 'in house' appraisal project which was considering how all of the Council's in house services could be delivered in the future. The project was at the final stage and a business case for how 'in house' would deliver services, including the Hobbs Field site, would be put forward at Adult Social Care Improvement Board (ASCIB) at the end of March 2018.

- In reply to a question, the Area Highways Manager said that the signs for the Household Waste Site were not under the purview of Highways, and any change to the signage should be paid for by the recycling centre.
- Richard Warwick raised the issue of speeding in Warninglid Lane. He said that the road fell under two Parish Councils and two District Councils but the volume and speed affected the whole road, the majority of which was signed as de-restricted. There had been six recorded accidents in the last two years. A site meeting had been held with the Area Highways Managers for Horsham and Mid Sussex, to discuss the matter. A Speed Indicator Device and a reduction in the speed limit would help the situation immeasurably.

Introduction of Parking Charges at County Hall North

61. The Committee noted the report. Mike O’Horan, Corporate Accommodation Lead, reported that the Council was working with Horsham District Council to alleviate the closure of parking spaces in the town centre during the forthcoming period of redevelopment. The following issues were addressed:

- A season ticket for weekend parking could be provided if this was one of the issues that arose from the consultation.
- Public parking would only be available after 6pm, so parking spaces would be prioritised for staff during the day.

62. **Resolved** that the Committee instruct the Director of Law & Assurance to advertise the Traffic Regulation Order (TRO) to enable daytime parking controls and evening and weekend pay and display charges as detailed in this Report to be introduced and, in the absence of any objection, to bring the TRO into operation.

Community Initiative Fund

63. The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes), which detailed applications for Community Initiative Funding. The Committee debated the respective merits of the projects for which funding was sought.

64. Mrs Liz Kitchen declared a personal and prejudicial interest in application 84/NH Pheonix Stroke Club as a trustee of the group. Mrs Kitchen left the room when this application was discussed and decision was made.

65. **Resolved** that the following applications were approved:-

106/NH Springboard, Horsham, £2,735.00 Towards IT and Media equipment.

115/NH Horsham Town Community Partnership, £2,485.00 towards enhancement of Riverside Path.

130/NH Sussex Clubs for Young People, £830.00 towards setting up the Duke of Cornwall Award.

148/NH - Southwater Responders, £1,000.00 towards new defibrillators.

159/NH - The Phoenix Stroke Club, £1,980.00 towards the Outings Fund.

179/NH - 5 and 10 Horsham Scouts, £500.00 towards a defibrillator.

185/NH - Sussex Green Living, £2,000.00 towards environmental school assemblies.

188/NH - 1st Shipley Scouts, £2,156.00 towards disabled access toilet and shower block for camping field.

Nominations for Authority School Governors

66. The Committee considered a report by the Director of Education and Skills (copy attached to the signed minutes).

67. Resolved –That the Committee approved the following nominations for appointment:-

- a) Rev Natalie Loveless for a four year term to Heron Way Primary School
- Mr Russell Harvey for a four year term to The Weald School

68. Mr Baldwin declared a personal interest as he was one of the nominees for reappointment. He left the room when his nomination was discussed and agreed.

69. Resolved –That the Committee approved the following nominations for re-appointment:-

- b) Cllr Andrew Baldwin to Holbrook Primary School for a further four year term

Mr John Bentley to Leechpool Primary School for a further four year term

Date of Next Meeting

70. The Chairman confirmed that the next meeting of the Committee will take place at 7pm on Monday 25 June at 7pm in County Hall North, Chart Way, Horsham RH12 1XH

71. The Chairman closed the meeting at 8.40pm

Chairman

Progress Statement

Date & Minute No/Ref	Subject	Action	Officer Contact	Progress
12/09/16 Talk With Us	North of Horsham Development	Update on S106	Strategic Planning	<p>The application was approved and the S106 has now been agreed. The full report can be found here</p> <p>The CLC have requested to be kept fully informed as the S106 discussions progress.</p> <p>Horsham District Council have a group to review and monitor the S106 agreement. Liz Kitchen is on that group as a Horsham District Councillor and has agreed to update the CLC as appropriate. County Council Planning officers are not aware of the developers timescales at this stage.</p>
06/11/17 Min 40	Horsham Town Centre Vision and cycling	Concern about the Horsham Town Centre Vision lacking in vision for cycling promotion. Mr Andrew Baldwin stated he would be happy to take this forward on behalf of the CLC.	Andy Ekinsmyth (WSCC) and Chris Lyons (HDC)	<p>WSCC are working with Horsham District Council to develop a high level Walking & Cycling Strategy. Consultants will begin this work from September 2018.</p> <p>A project in the Horsham Town Vision is to work up a more detailed Walking and Cycling strategy in Horsham town centre and once that has been scoped (along with the other projects in the Vision) then we will be consulting widely on it but the details, and more importantly, the timescale, haven't been agreed yet. Alongside this parking standards are being reviewed.</p>
19/02/18 TWU	Woodlands Mead School	A resident of Horsham whose child attends Woodlands Mead School in Mid Sussex raised questions about improvements to the school	Peter Catchpole	The resident was provided with a response but informed and encouraged to attend the Central and South Mid Sussex CLC where this subject would be discussed. The resident did so.

Date & Minute No/Ref	Subject	Action	Officer Contact	Progress
19/02/18 Min 62	Introduction of parking charges at County Hall North (Parkside) Horsham	The Committee agreed to advertise a Traffic Regulation Order (TRO) to introduce evening and weekend parking charges at County Hall North.	Mike O’Horan	The TRO was advertised and no objections received so this has now been implemented.
Misc	Signage		Area Highways Manager	Additional funding has been provided to Highways for the 2018/19 financial year to undertake further works targeting traffic signs and road markings maintenance. A project is underway to identify specific areas where this resource can be utilised and works programmed. The nature of the works will include removal of vegetation, cleaning and repairing traffic signs and posts and refreshing road markings. The focus of attention is on the A24 and other strategic roads countywide. Programming of the work is subject to traffic management and contractor availability.
Misc	Traffic Regulation Orders (TRO) and Community Highway Schemes (CHS) for North Horsham	Area Highways Manager to provide regular updates	Area Highways Manager	Updates attached on schemes that have been previously approved and also on new schemes submitted but still subject to further assessment and selection.

Previously agreed Traffic Regulation Orders (TROs) in progress 2018/19

TRO	Description	Status
HON1601 - SOUTHWATER - Christs Hospital Road	Double yellow lines to be installed along Christs Hospital Rd and King Edward St. Single yellow lines along Bluecoat Pond	Design complete. Police approval has been given. Awaiting approval from County Councillor
HON1703 - HORSHAM Littlehaven Lane	Removal of Double Yellow Lines (approx 8m)	Implementation stage. Awaiting contractor's completion of the work
HON1801 - RUDGWICK, Lynwick Street	Extension of 30mph speed limit, south for approx 400m	Application sent to legal team. Awaiting their instruction to begin formal consultation
HON1802 - HORSHAM, St Marks Lane	Speed reduction to 20mph throughout length of road	Application sent to legal team. Awaiting their instruction to begin formal consultation
HON1803 - SLINFOLD, The Street	Double yellow lines to be installed adjacent to war memorial	Formal consultation began on 24th May, and will end on 15th June
HON1804 - HORSHAM, Standen Place	Double yellow lines at junction	Formal consultation began on 24th May, and will end on 15th June

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2018 Improvement Scheme Updates (In Current Delivery Programme)

Confirm job #	PM	Scheme Name	Description	CLC	May 2018 Update
6009033	Peter Bradley	Horsham Contraflow Cycle Scheme	Contra Flow Cycle Facilities	North Horsham	Still at preliminary design stage, trying to find solutions acceptable to the local community. Workshop with elected members, parish/neighbourhood and district councillors planned late June. No timescales yet on delivery of this S106 funded work.
6008902	Peter Bradley	Bliinghurst Bypass Footbridge Lighting Improve	Lighting improvements on existing footbridge	North Horsham	Designs complete, SSE quotation received, Purchase Order being raised, waiting for a programme date. Aiming for completion before Billingshurst bonfire night celebration. Depends on contractor availability and road space to do road crossing on A29.
6008906	Roland Plumb	The Alders, Billingshurst Improvements	Footway and uncontrolled crossing improvements	North Horsham	Design largely complete. Reviewing options for developer delivery as part of the larger A272 works
6008895	Simon Osborne	Christs Hospital PROW Improvements	PROW including new raised embankment through	North Horsham	Scheme is being redesigned using less environmentally intrusive route. Anticipated construction in the 19/20 works programme.
6010305	Roland Plumb	Charlwood Road, Rusper	Need for improved crossing facilities to help disabled access to day centre	North Horsham	Consultants design planned in 18/19
6010306	Barry Edmunds	A264 by the Faygate Roundabout	requesting a crossing over the A264 by Faygate Roundabout - Provide formal pedestrian crossing facility	North Horsham	Gateway 1 complete, scheme is being designed by the WSCC Signals Contractor within the 18/19 Programme.
6010316	Roland Plumb	Chapel Road Footway	Provision of new footway length	North Horsham	Consultants design planned in 18/19
6010274	Peter Bradley	Marringdean Road	Footpath - To support recent developments and link where there is no footway.	North Horsham	Prelim design work underway, aiming for detailed design completion in 18/19 and implementation in 19/20.
6009725	Peter Bradley	Heron Way	Safer Routes to School	North Horsham	SSE electrical works only. Being promoted by Local Transport Improvement team (Matt Street).

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Community TRO Requests received July 2017/ July 2018 (for selection in November 2018)

Confirm Enquiry Number	Division	Parish	Dominant Road Name	Local Member	TRO Type Parking / Speed Limit / Moving	Summary	CLC
432687	Horsham Hurst	Horsham	Park Terrace West	Nigel Dennis	Parking Issue	Request for an extension of DYLS	North Horsham
433651	Horsham Riverside	Horsham	Riverside	Morwen Milson	Parking Issue	Request for DYLS junction protection	North Horsham
433931	St Leonard's Forest	Colgate	Forest Road	Liz Kitchen	Speed Limit	Request for 2 sections of road to be reduced from 60mph to 40mph	North Horsham
436766	Billingshurst	Billingshurst	Coombe Hill	Amanda Jupp	Parking Issue	Request for DYLS on east side of cul-de-sac	North Horsham

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May 2018 Update Statement for North Horsham CLC

New Community Highway Schemes submitted 2017/ 2018 to be assessed and considered for possible selection for design in 2018/2019 Annual Delivery Programme

Confirm Enquiry Number	Applicant	Division	Parish	Local Member	Scheme Name	Description	Comments	Date recieved dd/mm/yy	Approx Cost	CLC
433019	Parish/ Town Council	Broadbridge	Warnham	Christian Mitchell	Traffic Calming	Parish Council design already done	PC to pay?	13.09.17	£25,000	North Horsham
433020	Parish/ Town Council	Broadbridge	Warnham	Christian Mitchell	Traffic Calming	New scheme not yet designed		13.09.17	£40,000	North Horsham
433021	Parish/ Town Council	Broadbridge	Warnham	Christian Mitchell	Pedestrian Crossing facility	Developer related?		13.09.17	£25,000	North Horsham
33297	Individual	Horsham Riverside	Horsham	Morwen Millson	Pedestrian refuge	New ped refuge to help crossing wide bellmouth	Lots of school children	09.03.18	£20,000	North Horsham
34233	Individual	Horsham Riverside	Horsham	Morwen Millson	Blackbridge Lane Pedestrian refuge	Elderly residents needing help to cross the road with a refuge island	Near shops and bus stops	08.06.18	£ 20,000	North Horsham
34261	Individual	Horsham East	North Horsham	Andrew Baldwin	Lambs Farm Road Traffic calming	Residents concerned about speed of traffic and parking near shops		08.06.18	£ 40,000	North Horsham
327541	Parish/ Town Council	Broadbridge	Slinfold	Christian Mitchell	Slinfold Traffic Calming	Speed reduction / traffic calming measures in village		30.05.18	£ 65,000	North Horsham
437506	Individual	Horsham Hurst	Horsham	Nigel Dennis	London Road Horsham One Way and traffic calming	Make road one way and provide traffic calming measures		30.05.18	£ 25,000	North Horsham

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North Horsham County Local Committee**Community Initiative Funding****25 June 2018****Report by Director of Law and Assurance****Ref: NH01 (18/19)****Key Decision:
No****Part I****Electoral Divisions:
All in North Horsham
CLC Area****Recommendation**

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

Proposal**1. Background and Context**

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of supporting one or more of The Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing. They are: Connect, Be Active, Take Notice, Keep Learning and Give.

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and they, along with details of the Five Ways of Wellbeing, can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, North Horsham CLC has a total of £37,714.24 for allocation. Details of awards made in the last year are included in Appendix B.

There is 1 new pitch for consideration by the Committee with a total project cost of £1,037.00. This pitch in the preparation stage, is outlined in Appendix A and can also be viewed at: www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic

and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The criteria for the Community Initiative Funding asks applicants to evidence support for one or more of the Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing.

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Monique Smart – 0330 222 2540

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

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Current Pitches

The following projects have pitched to the community initiative fund since the last meeting:

Actively Fundraising

- **225/NH – SAGE counselling, £1,037 – Towards printing information leaflets and stationary. <https://www.spacehive.com/printing-information-leaflets>**

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Appendix B

Community Initiative Funding: Summary for 2017 – 2018

The following applications have received funding in the 2017/2018 financial year.

Applicant	Summary	Member	Awarded	Evaluation
7/NH Nuthurst Cricket Club	Nuthurst Cricket Club New Pavilion, Building of Equipment Store	Previous Member	£2,280.00	No evaluation form received
9/NH Holbrook Community Centre	to replace the radiators in the centre	Peter Catchpole	£2,815.00	No evaluation form received. The local Member has confirmed the radiators have been fitted.
14/NH Horsham Festival	towards support for the festival	Peter Catchpole	£3,000.00	Evaluation form received along with invoices.
25/NH Transition Horsham	Green Inspiration Through the Arts-an Art upcycling project for children	Amanda Jupp	£1,454.50	The competition has taken place. Evaluation received.
43/NH Sussex Arts Academy	for performance payment Stopgap Dance Company	Amanda Jupp	£2,350.00	No evaluation form received
84/NH Phoenix Stroke Club	Towards christmas festivities	Andrew Baldwin	£1,450.00	No evaluation form received
90/NH Billingshurst Community Centre	Towards Lunch Club	Amanda Jupp	£2,000.00	No evaluation form received
94/NH Carers Support West Sussex	Towards Materials for Workshops	Peter Catchpole	£2,964.00	No evaluation form received
106/NH Springboard, Horsham	Towards IT and Media	Christian Mitchell	£2,735.00	No evaluation form received
115/NH Horsham Town Community Partnership	Enhancement of Riverside Path	Andrew Baldwin	£2,485.00	No evaluation form received
130/NH Sussex clubs for Young	Towards setting up the Duke of Cornwall award	Peter Catchpole	£830.00	No evaluation form received

Agenda Item 8
Appendix B

People				
148/NH Southwater Responders	Towards new defibrillators	Nigel Jupp	£1,000.00	No evaluation form received
159/NH The Phoenix Stroke Club	Towards the outings fund	Andrew Baldwin	£1,980.00	No evaluation form received
179/NH 5 and 10 Horsham Scouts	Towards a defibrillator	Morwen Millson	£500.00	No evaluation form received
185/NH Sussex Green Living	Towards environmental school assemblies	Morwen Millson	£2,000.00	No evaluation form received
188/NH 1 st Shipley Scouts	Towards disabled access toilet and shower block for camping field	Amanda Jupp	£2,156.00	No evaluation form received

North Horsham County Local Committee**25 June 2018****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education and Skills****Ref: NH02(18/19)****Key Decision:
No****Part I****Electoral
Divisions: All in
CLC Area****Executive Summary**

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nomination (s) for appointment(s) / reappointment(s) of Local Authority Governor(s) set out in Appendix A, be approved.

Proposal**1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
- i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
 - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
 - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
 - iv) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
 - v) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during

the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. **Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. **Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

5. **Proposal**

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

6. **Resources**

There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. **Consultation**

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. **Risk Management Implications**

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. **Other Options Considered**

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

Deborah Myers

Director of Education and Skills

Contact: Governor Services Administrator
0330 222 8887

Appendix A: Local Authority Governors - Appointments, Reappointments or Nominations

Appendix B: Current Vacancy List

Background Papers: None.

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Reappointment:

Billinghurst Primary School

Mr David Lowe for a further four year term

William Penn School

Mrs Nicola Waters for a further four year term

Nominations for Appointment:

Rusper Primary School

Mr Wayne Mott for a four year term

Tanbridge House School

Mr Robert Dulieu for a four year term

Millais School

Mrs Caroline Carroll for a four year term

Arunside Primary School

Mrs Victoria Coward for a four year term

Academies:

None

Temporary Governing Bodies

None

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Authority Governor Vacancies for North Horsham County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Millais School	Horsham Riverside	Morwen Millson	Jun-17	Nomination forwarded to CLC	Elizabeth Barnes	Alison Lodwick
St John's Catholic Primary School	Horsham East	Andrew Baldwin	Nov-17	Outstanding	Deirdre Nash	Victoria Bono
Rudgwick Primary School	Broadbridge	Christian Mitchell	Dec-17	Outstanding	Debbie Knight	Amie Bowers
Arunside Primary School	Horsham Riverside	Morwen Millson	Feb-18	Nomination forwarded to CLC	Unknown	Richard Roberts
Rusper Primary School	St Leonards Forest	Liz Kitchen		Nomination forwarded to CLC	Emma Worksett	Nick Avey
Tanbridge House School	Horsham Riverside	Morwen Millson	Aug-18	Resigning at end of term/Nomination forwarded to CLC	Judith Harding	Jules White

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